



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR,
Hyderabad Metropolitan Region, TELANGANA - 508126

अखिलभारतीयआयुर्विज्ञानसंस्थान,बीबीनगर,
हैदराबादमेट्रोपोलिटनक्षेत्र, तेलंगाना - 508126

डीन (अकादमिक) कार्यालय / OFFICE OF THE DEAN (ACADEMIC)

Guidelines for grant of permission to the UG (MBBS) Students of the Institute to attend various scientific conferences and other assignments

- Students are required to make their plan well-in-advance for participating in the even send their application for such purpose are required to submit to the Registrar/Dean Office 2-3 weeks prior from the date of commencement of the events.
- The application form attached should be forwarded through proper channel (Through Faculty in charge UG (academics) , Registrar, Selection Committee) (ANNEXURE I)
- It will be processed and after approval from the Director Sir, sanctioned order will be issued from the Dean Office.
- All students must adhere to the guidelines & conditions while submitting their application for the above purpose.

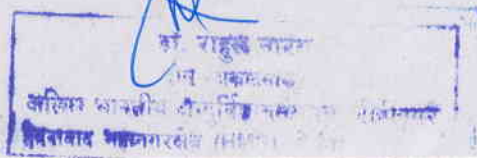
PARTICIPATION IN /CONFERENCE/ SYMPOSIUM/ SEMINARS/WEBNARS/ WORKSHOP/Quiz C.M. Es/.

The Director, at his discretion, may permit students to participate in /Conference/ Symposium/Seminars/Quiz/C.M.Es/withorwithouttravellingallowance(TA),DailyAllowance (DA) and Registration fee in each Financial Year, provided that: -

- Only 1 such event is permissible in each financial year for TA, DA and Registration fee from the Institute will be paid.
- His/her scientific paper should have been accepted for presentation
- For participation in quiz, students name to be recommended by quiz selection committee (Annexure II)
- A faculty can accompany students for such academic events as per SAC APPROVAL (SAC AGENDA 04/24 at 4th SAC meeting on 08/09/23). (Annexure III)
- Students are required to submit participation certificate and a report on the event within a period 7 days of the return in the format attached (Annexure IV)
- Only 1 Non – Funded (No. TA, DA) Academic event (like quiz, seminar, presentation etc.) will be allowed in one academic year.

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ANNEXURE 1



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BIBINAGAR

**APPLICATION FORM FOR UG STUDENTS(MBBS) SEEKING
PERMISSION TO ATTEND PARTICIPATION IN /CONFERENCE/
SYMPOSIUM/ SEMINARS/WEBNARS/WORKSHOP/Quiz C.M. Es/.**

01	Name of student with Degree & batch	
02	Date of birth	
03	Date of joining	
04	Name of the event	
05	City & State where the proposed event is to be held	
06	Duration of the proposed event with dates	
07	Name of the organizer of the event	
08	Status of the organizing institution (<i>Please tick the relevant one</i>)	Private/Govt./Govt. funded/scientific association/non-profit/non-govt. organization/others. <i>In case of others, specify.</i>
09	Whether the applicant is attending the entire period of event. <i>If not, indicate the actual date(s) of participation</i>	
10	Categories of participation (<i>Please encircle the relevant one</i>)	Presenting scientific paper /quiz/ poster presentation
11	In case of funding from parent Institute, expected quantum of amount of expenditure for the visit.	
12	In case funding from AIIMS, Bibinagar, furnish the following:-	
	A. Acceptance letter of scientific paper in PDF for presentation duly signed by the concerned authority of organizer B. Copy of abstract of scientific paper C. Brochure of the event	
13	Name, dates and destination of last event attended	
14	Whether, joining and participation reports submitted inr/o last academic event attended	

Certified that the information furnished above by me are true and correct to the best of my knowledge and nothing has been concealed. I also undertake that my participation in the afore-mentioned event is in accordance with the existing guidelines of the Institute.

Date :

Signature of the applicant

ANNEXURE 1

FOR REGISTRAR'S OFFICE USE ONLY

- Number of academic events attended in this academic year:
- Details of funding received in this academic year:

Sl no	DATE	Name of the event & approval number	Amount received

- Consent from the parents: YES /NO
- If yes, students have to submit either a hard copy or soft copy via email.

Recommendations:

Signature

(FACULTY INCHARGE UG(ACADEMICS))

Signature

REGISTRAR

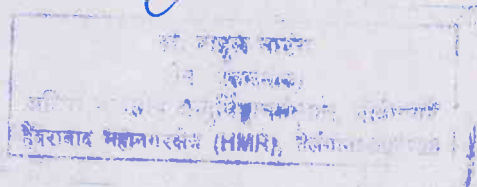
DEAN (ACADEMICS)

Date and Office stamp

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हैदराबाद मेट्रोपोलिटन क्षेत्र, तेलंगाना - 508126

OFFICE OF THE DEAN

संख्या/No: AIIMS/BBN/Dean/2022/625

दिनांक/Date: 13th September, 2022

परिपत्र/CIRCULAR

The following Faculty members are being nominated for "Selection Committee" to identify & select the students with extraordinary talents, based on their previous performance record in Quiz Competitions and recommend their names to Dean's office as early as possible. After receiving necessary permissions & undertaking from their parents & students individually will be allowed to participate in such competitions which are conducted outside of the institute.

SELECTION COMMITTEE

Chairperson	:	Dr Nitin Ashok John, Dean (Examination)
Member Secretary	:	Madhusudhan U, Faculty Incharge, UG Academic Activities
Member	:	Dr. Pragnesh Parmar, Addl Professor
Member	:	Dr. Vishakha Jain, Assistant Professor

This is issued with approval of the Competent Authority.

डॉ. राहुल नारंग/ (Dr. Rahul Narang)
डीन (अकादमिक)/Dean (Academic)
एमएस बीबीनगर/AIIMS, Bibinagar

प्रतिलिपि /Copy to:

1. PS to Director.
2. Registrar.
3. Concerned Committee.

डॉ. राहुल नारंग
डीन (अकादमिक)
अखिल भारतीय आयुर्विज्ञान संस्थान, बीबीनगर
हैदराबाद मेट्रोपोलिटन क्षेत्र (AIIMS), तेलंगाना-508126

AGENDA NO. SAC : 04/23Permission for faculty to accompany students for various academic activities
(like quiz, debate, speech, paper / poster presentations, etc.)

The SAC approved permission for faculty to accompany students for various academic activities like quiz, debate, speech, paper/ poster presentation, conference etc. All such academic events will be counted towards paid Academic leave as per the AIIMS, Bibinagar rules of Conference/ Academic Program.

AGENDA NO. SAC : 04/24Discussion of any other point/ agenda with the permission of Chairperson.

- The SAC did not approve to start post graduate course (MDS) in the Department of Dentistry as of now. Committee suggested to explore combined course of MDS- PhD in collaboration with IIT Hyderabad. However, MDS course Agenda can be put later once the department is reasonably established.
- SAC approved the change of name for Post Graduate Diploma in One Health to Sector connect fellowship in One Health and also approved inclusion of National Centre of Disease Control, New Delhi as partner organization.

VOTE of THANKS

The meeting ended with vote of thanks by Prof. (Dr.) Vikas Bhatia, Member Secretary, SAC to Prof. (Dr.) Vasantha Kamath, Chairperson and all members for the successful completion of 4th Standing Academic Committee meeting.


Member Secretary


DR. VASANTHA KAMATH
MD, FICP
PROFESSOR OF MEDICINE
Chairperson

4th SAC Meeting, AIIMS Bibinagar held on 08th September 2023.

REPORT ON THE CONFERENCE ATTENDED BY STUDENTS

Anne Ann JV

Name:

Degree:

Batch :

1.	Name of the conference attended	
2.	Place	
3.	Dates attended	
4.	Permission letter number	

Activities at the conference:

How did it help you / institution?

Signature

Forwarded by Registrar

DEAN

DIRECTOR